JOHNS HOPKINS UNIVERSITY
Office of the Registrar
75 Garland Hall/3400 N. Charles Street
Baltimore, MD 21218-2688

GRADE CHANGE FORM

Instructions: This form is to be used to report any changes of a final grade, including incomplete and previously unreported grades. Please submit the change directly to the Registrar’s Office, Garland Hall as soon as the grade change has been determined.

**IMPORTANT: Upon graduation, the undergraduate record is closed. No changes can be made to the undergraduate grade point average. Grade change forms submitted for students who have graduated will not be processed.

<table>
<thead>
<tr>
<th>SCHOOL</th>
<th>DEPT</th>
<th>COURSE #</th>
<th>SECTION</th>
<th>COURSE TITLE</th>
<th>CREDITS</th>
</tr>
</thead>
<tbody>
<tr>
<td>EN</td>
<td>550</td>
<td>800</td>
<td></td>
<td>DISSERTATION RESEARCH</td>
<td></td>
</tr>
</tbody>
</table>

Term in which course was taken: (CHECK ONE)

☐ Fall        ☐ Summer Sessions        ☑ Spring        ☐ January Intersession  20 08 - 09

STUDENT INFORMATION

<table>
<thead>
<tr>
<th>Hopkins ID</th>
<th>Last Name</th>
<th>First Name</th>
<th>Middle Name</th>
<th>Previous Grade</th>
<th>New Grade</th>
</tr>
</thead>
<tbody>
<tr>
<td>NAKAMA</td>
<td>TAKEHIKO</td>
<td></td>
<td></td>
<td>MISSING</td>
<td>PASS</td>
</tr>
</tbody>
</table>

JAMES ALLEN FILL

Instructor’s Name (Please Print)  Instructor’s Signature  Date of Change  2009.07.06

FOR OFFICE USE ONLY

Registrar’s Signature: Date Processed:

H:\forms\GradeChange.Form
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<td>PATRICK</td>
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